

The Chinese University of Hong Kong
I-CARE Centre for Whole-person Development

NGO Internship Programme 2021-22

<u>General information of partner agency 實習機構資料</u>	
Name 名稱:	Hong Kong Unison 香港融樂會
Address 地址:	Flat 1303, 13/F. 1 Elm Street, Tai Kok Tsui, Kowloon
Website 網頁:	https://www.unison.org.hk/
Brief introduction of the agency 實習機構簡介:	<p>Hong Kong Unison is a not-for-profit organisation committed to advance racial equality and equal opportunities in social participation, particularly education, for ethnic minorities of Hong Kong through policy influencing and practice change. We strive to build a fair and inclusive society in which everyone, regardless of race, language, culture and social and economic status, enjoys equal rights and opportunities. We are a human rights-based organisation that values racial equality, social justice and human dignity.</p> <p>Our priority goals are:</p> <ul style="list-style-type: none">• To promote equal education opportunities for ethnic minority students• To advance law reform and policy changes for racial equality• To promote social participation of ethnic minorities <p>香港融樂會為慈善機構，致力倡導政策及行事方式的轉變，以促進種族平等和少數族裔香港居民有參與社會——特別是接受教育——的平等機會。我們的目標是建立公平和共融的社會，讓所有人，無分種族、語言、文化以及社會經濟地位，都享有平等的權利和機會。我們以人權為價值基石，並視種族平等、社會公義及人的尊嚴為核心價值。</p> <p>我們有三大優先工作目標：</p> <ul style="list-style-type: none">• 為少數族裔學生爭取平等的教育機會• 推動有利促進種族平等的法律改革和政策改變• 推動少數族裔人士參與社會事務

<u>Details of internship offered 實習計劃詳情</u>	
Internship period 實習期:	From 由: 06/06/2022 to 至: 29/07/2022 (dd/mm/yyyy)

No. of weekly working hours 每星期工作時數:	16 - 24 hours 16 至 24 小時
Position 職位:	Project Assistant 項目助理
No. of vacancies 名額:	2
Job description 工作內容:	<ul style="list-style-type: none"> • To handle administrative work for Unison Scholarship Programmes • To attend and prepare materials for youth workshops, public education events and media interviews • To design social media posts, posters and other publicity materials • To coordinate and liaise with ethnic minority youth leaders of the Unison Community Projects • To provide support (including information kits, emotional support, and face-to-face consultation) to ethnic minority DSE test takers on the day of release of results • Other ad-hoc tasks • 處理融樂會獎學金計劃的行政工作 • 參與青年工作坊、公眾教育活動及傳媒採訪，並準備相關物資 • 設計社交媒體貼文、海報及其他宣傳資料 • 與融樂會社區計劃的少數族裔青年領袖溝通，並提供與項目管理相關之協助 • 在放榜日為應屆香港中學文憑考試少數族裔考生提供協助（包括提供資訊、情緒支援及面談） • 其他指定工作
Requirements 要求:	<ul style="list-style-type: none"> • Hard working, confident and zealous • Good interpersonal and communication skills • Culturally and emotionally intelligent • Interested in social justice, equality and inclusion • Fluent in English (English is the spoken language at office) • 勤力、有自信和熱誠 • 良好人際及溝通技巧 • 有能力面對不同的文化和情緒 • 對社會公義、公平和共融等價值感興趣 • 能操流利英語（英語為辦公室溝通語言）
Specific skills 特別技能:	N.A. 不適用
Working mode 工作模式:	<ul style="list-style-type: none"> • 80 - 90%: Fixed workplace in office (Tai Kok Tsui) • 10 - 20%: Outdoor (irregular school talks, media work, and project follow-ups in district)

	<ul style="list-style-type: none"> • May follow special split team roster or work-from-home arrangement under pandemic requirements • 80 - 90%: 於辦公室上班（大角咀） • 10 - 20%: 在外工作（不定時學校講座、傳媒訪談及地區項目跟進工作） • 根據疫情情況，或實施特別的工作安排，如分組輪流工作或在家工作
Allowance 津貼:	HK\$62.5 / hour (by I-CARE Centre for Whole-person Development) 港幣 \$62.5 / 小時（由博群全人發展中心資助）